



	Month	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	
<b>WORKPACKAGES</b>																									
1: Scope Significant HE Platforms			->	->	->	->																			
2: API (OSID) Proof-of-Concept Demonstrator				->	->	->	->	->																	
3: Scope functionality of bulk-migration tool					->	->	->	->																	
4: Developer Roundtable Meeting and OSID Training					->	->	->	->	->																
5: Create bulk-migration tool (version: beta)						->	->	->	->	->	->	->													
6: Integrate and Test Tool with Platform A (beta)									->	->	->	->	->												
7: Integrate and Test Tool with Platform B (beta)										->	->	->	->	->											
8: Integrate and Test Tool with Platform C[OS] (beta)											->	->	->	->	->										
9: Create bulk-migration tool (version: zenith)															->	->	->	->							
10: Integrate and Test Tool with Platform A (zenith)																->	->	->	->	->					
11: Integrate and Test Tool with Platform B (zenith)																	->	->	->	->	->				
12: Integrate and Test Tool with Platform C[OS] (zenith)																	->	->	->	->	->	->			
13: Publish Tool and Open Source Documentation																					->	->	->	->	
14: Plug-fest and Dissemination Training																					->	->	->	->	
15: Final JISC report and sustainability report																							->	->	

Project start date: 2006-11-01




SOURCE Project – Project Plan Workpackages – 1.0 – 2006-02-15

Workpackage and activity	Earliest start date	Latest completion date	Outputs	Milestone	Responsibility
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Project completion date: 2008-10-01

Duration: 23 months


Workpackage and activity	Earliest start date / Latest completion date	Outputs	Milestone	Responsibility
<b>YEAR 1</b>				
<b>WORKPACKAGE 1: Scope Significant HE Platforms</b>	<b>December 2006 / May 2007</b>			
<b><u>Objective:</u> identify key stakeholders and significant platforms</b>				DFF
1. Research of potential teaching/learning content platforms				DFF
2. Emails to HE platforms for statistical usage in UK and abroad				DFF
3. Survey creation and pilot				DFF
4. Implement survey (email quantitative)				DFF
5. Evaluate survey results				DFF
6. Follow up with phone call interviews (qualitative survey)				DFF
7. Report of findings and dissemination to UK HE		<b>Report</b>		DFF
<b>WORKPACKAGE 2: API (OSID) Proof-of-Concept Demonstrator</b>	<b>January 2007 / May 2007</b>			
<b><u>Objective:</u> identify stakeholders for bulk-migration tool adoption</b>				DFF / JK
8. Negotiate demonstrator with vendors and community members				JK
9. Specification gathering of demonstrator content platforms			<b>Deliverable</b>	JK
10. Build OSIDs for Platform 1			<b>Deliverable</b>	JK
11. Build OSIDs for Platform 2				

Workpackage and activity	Earliest start date	Latest completion date	Outputs	Milestone	Responsibility
12. Build strawman data migration tool (beta version)					JK
13. Test tool ( <i>version: strawman</i> )					JK / DFF
14. Write and disseminate report on findings and further developments				<b>Report</b> 	DFF / JK
<b>WORKPACKAGE 3: Scope functionality of bulk-migration tool</b> <b><u>Objective: identify user cases for bulk-migration scenarios</u></b>					
15. Research user case scenarios from previous projects (Jisc, etc)		February 2007 / May 2007			DFF
16. Write user case studies and submit to steering committee					DFF
17. Disseminate user case studies and findings to HE/FE				<b>Report</b>	DFF
<b>WORKPACKAGE 4: Developer Roundtable Meeting and OSID Training</b> <b><u>Objective: buy-in by communities for creation of bulk-migration tool</u></b>					
18. Confirm trainer and participation of developers in meeting		February 2007 / June 2007			DFF
19. Coordinate logistics and schedules for 3 day meeting in London					DFF
20. Publish meeting notes and training material for post-meeting access.				<b>Report</b>	DFF / JK
21. Follow-up with developers on opinions and participation					DFF / JK
<b>WORKPACKAGE 5: Create bulk-migration tool (version: beta)</b> <b><u>Objective: create bulk-migration tool</u></b>					
22. Gather requirements and user case specifications for beta build of tool		May 2007 / September 2007			DFF / JK
23. Obtain access to SDK for platforms / schedule build time					JK
24. Build and Test tool against platforms (Workpackages 6-8)				<b>Deliverable</b> 	JK
<b>WORKPACKAGE 6: Integrate and Test Tool with Platform A (beta)</b>		June 2007			


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Workpackage and activity	Earliest start date	Latest completion date	Outputs	Milestone	Responsibility
<b><u>Objective: create bulk-migration tool</u></b>					
25. Acquire approval by partner institutions for testing to take place		October 2007			DFF / JK
26. Contact community/vendor developer to access/develop system resources					PD / JK
27. Perform test, record activity					PD / DFF
28. Report on test findings for iterative development of tool			Report		DFF / PD
<b>WORKPACKAGE 7: Integrate and Test Tool with Platform B (beta)</b>					
<b><u>Objective: create bulk-migration tool</u></b>					
29. Acquire approval by partner institutions for testing to take place		July 2007 / November 2007			DFF / JK
30. Contact community/vendor developer to access/develop system resources					PD / JK
31. Perform test, record activity					PD / DFF
32. Report on test findings for iterative development of tool			Report		DFF / PD
<b>WORKPACKAGE 8: Integrate and Test Tool with Platform C[OS] (beta)</b>					
<b><u>Objective: create bulk-migration tool</u></b>					
33. Acquire approval by partner institutions for testing to take place		August 2007 / December 2007			DFF / JK
34. Contact community/vendor developer to access/develop system resources					PD / JK
35. Perform test, record activity					PD / DFF
36. Report on test findings for iterative development of tool			Report		DFF / PD
<b>WORKPACKAGE 9: Create bulk-migration tool (version: zenith)</b>					
<b><u>Objective: create bulk-migration tool</u></b>		December 2007 /			

SOURCE Project – Project Plan Workpackages – 1.0 – 2006-02-15

Workpackage and activity	Earliest start date	Latest completion date	Outputs	Milestone	Responsibility
37. Gather requirements and user case specifications for beta build of tool	March 2008				DF /JK
38. Schedule/coordinate with technical lead consultant on build and delivery					JK
39. Build and test tool against platforms (Workpackages 10-12)			<b>Deliverable</b>		JK
<b>WORKPACKAGE 10: Integrate and Test Tool with Platform A (zenith)</b> <b><i>Objective: create bulk-migration tool</i></b>	January 2008 / May 2008				
40. Acquire approval by partner institutions for testing to take place					DFF /JK
41. Contact community/vendor developer to access/develop system resources					PD / JK
42. Perform test, record activity, integrate into source code					PD / DFF
43. Publish report on test findings for bug tracking and dissemination			<b>Report</b>		DFF / PD
<b>WORKPACKAGE 11: Integrate and Test Tool with Platform B (zenith)</b> <b><i>Objective: create bulk-migration tool</i></b>	February 2008 / June 2008				
44. Acquire approval by partner institutions for testing to take place					DFF /JK
45. Contact community/vendor developer to access/develop system resources					PD / JK
46. Perform test, record activity, integrate into source code					PD / DFF
47. Publish report on test findings for bug tracking and dissemination			<b>Report</b>		DFF / PD
<b>WORKPACKAGE 12: Integrate and Test Tool with Platform C[OS] (zenith)</b> <b><i>Objective: create bulk-migration tool</i></b>	March 2008 / July 2008				
48. Acquire approval by partner institutions for testing to take place					DFF /JK
49. Contact community/vendor developer to access/develop system resources					PD / JK

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Workpackage and activity	Earliest start date	Latest completion date	Outputs	Milestone	Responsibility
50. Perform test, record activity, integrate into source code					PD / DFF
51. Publish report on test findings for bug tracking and dissemination			Report		DFF / PD
<b>WORKPACKAGE 13: Publish Tool and Open Source Documentation</b>					
<b><u>Objective: disseminate bulk-migration tool openly to UK HE/FE</u></b>					
52. Ascribe Open Source license to tool (community/vendor agreement)		June 2008 / Sept 2008	Deliverable		DFF
53. Publish user guides and manuals for tool implementation			Report		DFF / JK
54. Publish Tool (version 1.0) on SourceForge			Deliverable		DFF / JK
<b>WORKPACKAGE 14: Plug-fest and Dissemination Training</b>					
<b><u>Objective: disseminate bulk-migration tool openly to UK HE/FE</u></b>					
55. Broadcast completion of tool to HE/FE community, invite attendance		June 2008 / September 2008			DFF
56. Coordinate logistics and dates for plug-fest training					DFF
57. Record and publish training of tool			Report		DFF
58. Encourage further partnerships for tool development sustainability					DFF / JK
<b>WORKPACKAGE 15: Final JISC report and sustainability report</b>					
<b><u>Objective: Publish tool to JISC community</u></b>					
59. Collect final evaluation data for JISC completion report		August 2008 / October 2008	Report		DFF
60. Assure archive state of tool for long-term accessibility			Deliverable		DFF
61. Sign-off on project					DFF

Members of Project Team:

*SOURCE Project – Project Plan Workpackages – 1.0 – 2006-02-15*

Workpackage and activity	Earliest start date	Latest completion date	Outputs	Milestone	Responsibility
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DFF = David F. Flanders (Project Manager)

JK = Jeff Kahn (Technical Lead - Consultant)

PD = Platform Developer Consultants (Fedora, EPrints, DSpace, HarvestRoad's Hive, Intralect Intralibrary, The Learning Edge's Equella, Scitater ePubs, Blackboard's Learning Content System, etc. )